

Lilleshall Primary School



Charging and Remissions Policy

Approved: Spring 2019
Reviewed: Summer 2026
Review: Autumn 2027

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Governing Body of Lilleshall School Statement of Charging and Remissions Policy

1. Chapter III (Section 449 to 462) of The Education Act 2011 requires the Governing Body to:-

"..... Determine and keep under review a policy with respect to the provision of, and the classes or descriptions of cases in which they propose to make charges for, any optional extra or board and lodging in respect of which charges are permitted by Section 455....."

2. The Governing Body have noted that The Education Act 1996 allows charges to be made in the following areas:-

Optional Extras	Activities not related to the National Curriculum or to prescribed public examinations or to fulfil duties relating to religious education taking place "out of school time".
Individual Instrumental Tuition	Individual instrumental tuition not related to the National Curriculum or to prescribed public examinations.
Materials Used in Craft Subjects	Subject to the parents having agreed in advance they wish to own the finished product.
Board and Lodging - Charges	At any time ("in school time" or "out of, or deemed out of school time") for residential visits taking place or deemed to take place in "school time" only, full remission to those parents in receipt of: <ul style="list-style-type: none">• Income Support (IS).• Income Based Job Seekers Allowance (IBJSA) (Note: children who receive Income Support or Income Based Job Seekers Allowance in their own right are also entitled to receive remission).• Support under Part IV of the Immigration and Asylum Act 1999.• *Child Tax Credit, providing that Working Tax Credit is not already received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed the total stipulated by HMRC.

- Guaranteed element of State Pension Credit.
- An Income Related Employment and Support Allowance that was introduced on 27 October 2008.

(Note: * For residential visits to the Arthog Outdoor Education Centre only – parents in receipt of Working Tax Credit with an annual income, as assessed by the Inland Revenue, that does not exceed the stipulated value, will also qualify for remission of board and lodging charges as described above.)

Examination Entry Fees

Public examinations not prescribed in regulations.
 Prescribed public examinations where the pupil has not been prepared by the school.
 Results of prescribed public examinations where no further preparation has been provided by the school.

3. The Education Act 1996 does not debar voluntary contributions being made by parents.

The Governing Body would wish to try and ensure that the level of visits and activities established at the School continue but emphasize to parents that this can only happen with their full support and that activities will either be substantially reduced or cease altogether if parents are not prepared to contribute voluntarily.

The Governing Body note that parents are not debarred from making voluntary contributions in any situation including those in receipt of the benefits qualifying them to remission of board and lodging charges for deemed "in school time" residential visits contributing towards the costs of board and lodging if they so wish.

The Governing Body also note that there are no restrictions on the level of voluntary contribution that can be made nor are there any restrictions as to the use to which such contributions may be put.

4. The Governing Body notes that The Education Act 1996 prescribes:

- that no charges (other than for board and lodging costs as described above) may be levied for school activities taking place or deemed to take place "in school time".
- that voluntary contributions must be genuinely voluntary.
- that there is no obligation on parents to contribute and
- that pupils will not be treated differently according to whether or not their parents have made any contribution.

The Governing Body recognises that participation in all trips and visits is voluntary and notwithstanding charging requirements parents have the right, for whatever other reasons, to choose that their children not participate.

5. The Charging and Remissions Policy for Lilleshall Primary School, will, for the time being, be as follows:-

- i. The Governors reserve the right to make charges where the law allows and as set out in 2 above
- ii. Individual instrumental tuition able to be accommodated at the wishes of parents will be on the understanding that parents meet the full costs involved.
- iii. From time to time it may be possible for the costs of trips and activities to be subsidised either wholly or in part from private school funds. Parents will be so informed when these occasions arise.
- iv. The Governing Body notes that the LEA has provided funding for the remission of board and lodging costs for "in school time" courses at the LEA's own Outdoor Education Centre at Arthog.
Should the Governing Body choose to hold "in school time" residential visits at some other time, remission of board and lodging costs will be provided by the school to those who are entitled and who claim.
- v. The Governing Body have instructed the Headteacher to include in the schools disciplinary code that parents will be asked to meet or contribute towards the costs of damage to or loss of school property arising out of individual pupils' behavior.

6. This policy statement will be kept under review.